

User Guide

02. Finance Management- CC-87-Budget Transfer Authorize User Manual ver 2.0.0

For

Supply, delivery, installation, Commissioning, Training
and Maintenance of Enterprise Resource Planning
System (DMMC-ERP)

For

DEHIWALA MOUNT-LAVINIA MUNICIPAL COUNCIL

By

EMETSOFT (PVT) LTD

1. REVISION HISTORY

Date	Version	Description	Author
08-03-2022	0.0.1	Initial version	EMETSOFT IMP Team
26-04-2022	0.1.1	Modifications to the report	EMETSOFT IMP Team
28-04-2022	1.0.0	Final Release	Project Manager
19-05-2022	2.0.0	Enhancements for the manual	Project Manager

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ENTERPRISE RESOURCE PLANNING (ERP)

Dehiwala Mount Lavinia Municipal Council

Welcome to the Easiest, Fastest, most Secure, FIRST & the ONLY ERP for the LGA sector

BUDGET TRANSFER AUTHORIZATION



Finance Management

Voucher payments,
Cheque payments,
Cross Entry Vouchers,
Book keeping, Budget,
Final Accounts

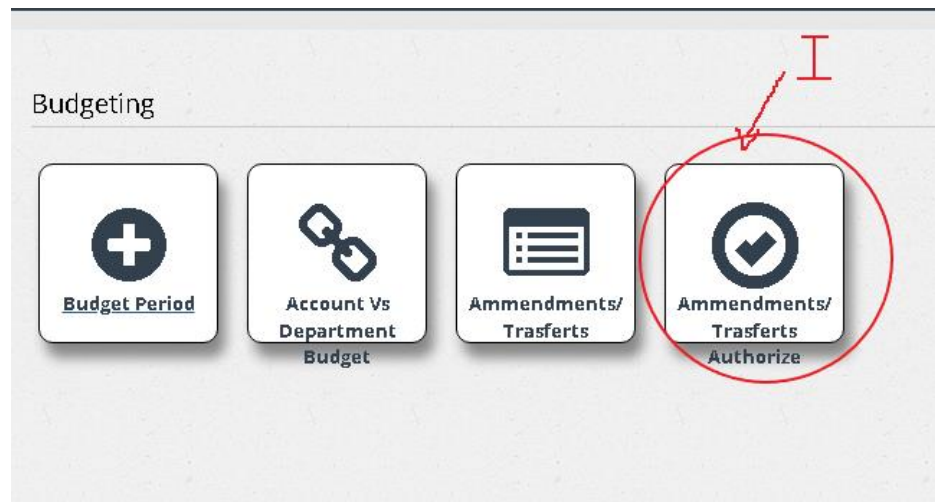
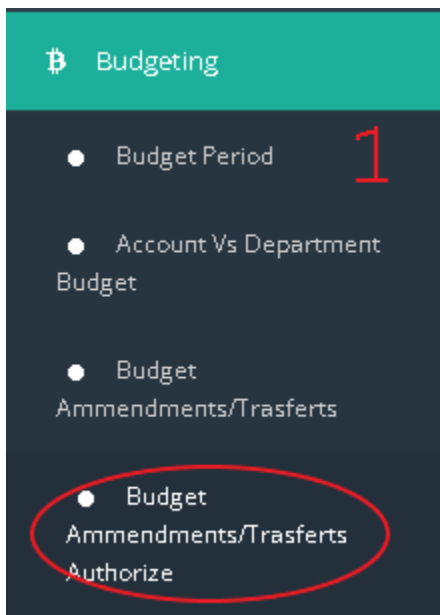
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3. BUDGET TRANSFER AUTHORIZING IN TFMS

Select	View	Date	Main_Budget_Period	Type	Status	Remarks
<input type="checkbox"/>	1	19/04/2022	1	1	0	TEST

1. This function is only available for CC or Accountants. First of all user needs to log into the Finance system and go to the Budgeting Function. Then select Budget

Amendments/Transfers Authorize to authorize Amendments and Transfers.



2. After selecting Budget Amendments/Transfers Authorize, User can search the Amendments in the interface to authorize. After searching user can select the Amendment and Save it to authorize. **Before authorizing Viewing and checking the Amendment will be a good thing. So make sure to check it before authorizing it.**

****When checking make sure to check Ledger Accounts (Votes), Amounts****